

## APPENDIX 2

### INVENTORY OF PROJECT EQUIPMENT TRANSFERS

<u>Nomenclature</u>	<u>Part No./ Model No.</u>	<u>Replacement Value</u>	<u>Receiving Participant</u>	<u>Date Transferred</u>
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ANNEX C

MODEL PROJECT EQUIPMENT TRANSFER (PET) FORM

THE CANUSTEP PROGRAM

PROJECT EQUIPMENT TRANSFER (PET) NUMBER *(Insert no \*)*

between

*(Insert titles of the organizations participating in the transfer)*

under the

U.S. DOD – CA DND TEST AND EVALUATION PROGRAM (TEP) COOPERATION MOU

*The PET numbers will be structured as follows:*

*XX-NN-nnnn where XX is a U.S. Military Service or Defense Agency designator such as N for Navy, A for Army, AF for Air Force, AR for DARPA, etc.; NN is the calendar year, and nnnn is a sequential number.*

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*(At a minimum, a PA should include the above sections. If additional topics need to be addressed, sections, annexes, or special provisions should be included as necessary and appropriate.)*

## INTRODUCTION

This Project Equipment transfer (PET) is entered into pursuant to the Memorandum of Understanding (MOU) between the Department of National Defence of Canada and the Department of Defense of the United States of America concerning Test and Evaluation Program (TEP) Cooperation of September 10, 2002. This CANUSTEP PET Form is being implemented by authorized representatives of the providing and receiving Participants pursuant to Section VII (Project Equipment) of the CANUSTEP MOU.

## SECTION I

### DESCRIPTION AND QUANTITY

1.1 The following Project Equipment will be transferred by the providing Participant to the receiving Participant:

Providing Participant	Receiving Participant	Quantity	Part/Description	Approx Stock Value
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*(Fill in as appropriate)*

1.2 *(Choose one of the following alternatives, or use both if both situations apply.)*

***Alternative A – Use when return of Project Equipment is planned.***

None of the Project Equipment identified in paragraph 1.1 is intended to be consumed or expended during the course of the CANUSTEP Activity described in paragraph 2.1.1.

***Alternative B – Use when return of Project Equipment is not planned due to its consumption during the activity.***

The Project Equipment (specify as appropriate by highlighting in paragraph 1.1) described in paragraph 1.1 is intended to be consumed or expended during the course of the CANUSTEP Activity described in paragraph 2.1.1.

## SECTION II

### PURPOSE

2.1 The purpose of this PET is to support the following CANUSTEP Activity.

2.1.1 *(Fill in as appropriate)*

## SECTION III

### MANAGEMENT AND RESPONSIBILITIES

3.1 Each Participant will establish a point of contact who will be responsible for implementing this PET.

3.1.1 For the providing Participant the point of contact is \*

3.1.2 For the receiving Participant the point of contact is \*

\* *Insert the appropriate names, titles/office symbols, addresses, telephone numbers, and email addresses of the personnel assigned to implement this PET.*

3.2 Responsibilities of the Providing Participant

3.2.1 Transfer of the Project Equipment - The providing Participant will transfer the Project Equipment listed above for the duration of the transfer period specified in paragraph 5.4 unless extended by mutual written consent.

3.2.2 Project Equipment Delivery - The providing Participant will deliver the Project Equipment (*specify arrangements*). Custody of the Project Equipment will pass from the providing Participant to the receiving Participant at the time of receipt of the Project Equipment. Any further transportation is the responsibility of the receiving Participant unless otherwise specified in this paragraph.

3.2.3 Information - The providing Participant will furnish the receiving Participant such information as is necessary to enable the Project Equipment to be used in the Activity described in paragraph 2.1.1 in accordance with Section VIII (Disclosure and Use of Information) of the CANUSTEP MOU.

3.3 Responsibilities of the Receiving Participant

3.3.1 Inspection and Inventory — The receiving Participant will inspect and inventory the Project Equipment upon receipt. The receiving Participant will also inspect and inventory the Project Equipment prior to its return to the providing Participant unless the Project Equipment is consumed in accordance with paragraph 3.3.2.

3.3.2 (Choose one of the following alternatives, or use both if both situations apply.)

**Alternative A -- Use when return of Project Equipment is planned.**

Return of Project Equipment - Upon expiration or termination of the transfer period specified in paragraph 5.4 (taking into account any approved extension by the providing Participant), the receiving Participant will return the Project Equipment to the providing Participant (*specify arrangements*). If the Project Equipment is lost, unintentionally destroyed, or damaged beyond economical repair, while in the custody of the receiving Participant, the receiving Participant will issue a certificate of loss/destruction/irreparable damage to the providing Participant.

**Alternative B -- Use when return of Project Equipment is not planned due to its consumption during the Activity.**

Consumption of Project Equipment - It is intended that the receiving Participant will consume the Project Equipment specified in paragraph 1.1 during the course of the Activity described in paragraph 2.1.1. If this does occur, the receiving Participant will provide written notice of its consumption to the providing Participant. In the event consumption does not occur prior to the end of the transfer period specified in paragraph 5.4, the receiving Participant will return the Project Equipment to the providing Participant (*specify arrangements*). If the Project Equipment is lost, unintentionally destroyed, or damaged beyond repair prior to its intended consumption while in the custody of the receiving Participant, the receiving Participant will issue a certificate of loss/destruction/irreparable damage to the providing Participant.

3.4 This CANUSTEP PET Form provides only for transfer of Project Equipment associated with the Activity described in paragraph 2.1.1. Signature of this CANUSTEP PET Form does not imply any commitment by a Participant to participate in any activities beyond the PET described herein.

## SECTION IV

### CLASSIFICATION

4.1 (Insert only one of the two following paragraphs; note that one of these two options must be selected).

No classified Project Equipment will be transferred under this CANUSTEP PET Form.

or

The highest level of classified Project Equipment under this CANUSTEP PET Form is (*insert level of classification*).

## SECTION V

### MODIFICATION, TERMINATION, AND TRANSFER PERIOD

5.1 The provisions of this PET Form may be modified or extended by written mutual consent of authorized representatives of the Participants in accordance with Section VII (Project Equipment) of the CANUSTEP MOU.

5.2 The PET described in this CANUSTEP PET Form may be terminated at any time in accordance with the following provisions.

5.2.1 Through the mutual written consent of the authorized representatives of the Participants.

5.2.2 Unilaterally by the receiving Participant on 60 days written notice to the providing Participant.

5.2.3 Unilaterally by the providing Participant at any time.

5.2.4 Through the termination or expiration of the MOU.

5.3 Responsibilities regarding security and protection against unauthorized use, disclosure, or transfer that accrued prior to termination or expiration of the transfer period will continue to apply without limit of time in accordance with Section XVII (Amendment, Termination, Entry Into Effect, and Duration) of the CANUSTEP MOU.

5.4 The transfer period for the Project Equipment described herein begins on the date of the last signature below, and, unless terminated or extended, will continue until (*enter date or amount of time*).

**FOR THE DEPARTMENT OF DEFENSE  
OF THE UNITED STATES OF AMERICA**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Location

**FOR THE DEPARTMENT OF  
NATIONAL DEFENCE OF CANADA**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Location